



MULTI REGIONAL PURCHASING COOPERATIVE

**Multi Regional Purchasing Cooperative
Request for Proposals #2020-01
Combined Purchasing Line Item**

Issued March 3, 2020 by:

Region 9 Education Service Center, Fiscal Agent

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Submittal Deadline:

WEDNESDAY, APRIL 1, 2020 (CDT) – 2:00 PM

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Part 1.0 – Notice to Proposers

1.1 Submittal Deadline

Proposal submissions in response to this Request for Proposal (RFP) will be accepted by the Multi Regional Purchasing Cooperative (MRPC) until 2:00pm (CDT) on Wednesday, April 1, 2020. Proposals must be submitted through the Public Purchase online response system at www.publicpurchase.com.

1.2 Proposal Contact Person

Proposers will direct all questions regarding this RFP to the following contact:

Dana Parrish, MRPC Specialist
Region 9 Education Service Center
Email: dana.parrish@esc9.net
940-322-6928

Questions may be submitted through the Public Purchase question board, or emailed directly to Dana Parrish. Answers will be submitted through the Public Purchase question board and will be posted on the Region 9 website under the Resources/Purchasing/Requests for Proposals page (https://www.esc9.net/332951_3).

1.3 Key Events Schedule

Event	Date	Time (if applicable) – CDT
RFP released	March 3, 2020	
Proposal submission deadline	April 1, 2020	2:00pm
Submission review	April 2, 2020 – April 15, 2020	
Deadline for samples to be submitted to Region 9 ESC	April 9, 2020	
MRPC Evaluation Committee Meeting (at Region 14 ESC, Abilene, TX)	April 16, 2020	10:00am
Deadline for vendor acceptance of recommended award list	April 27, 2020	4:00pm
Region 9 ESC Board of Directors meeting for award of RFP	April 29, 2020	12:30pm
Submittal of purchase orders by schools	April 30, 2020 – May 20, 2020	
Vendors ships goods to schools	July 1 – July 31, 2020	

1.4 Addenda to the RFP

Region 9 reserves the right to revise and amend the specifications prior to the date set for the proposal opening. Revisions or amendments, if any, will be made by issuing addenda within the Public Purchase online response system.

1.5 Submission of Proposal

Proposers must submit a response through the Public Purchase online response system (www.publicpurchase.com). The deadline for your response is 2:00 PM (CDT), Wednesday, April 1, 2020. No proposal will be accepted after this deadline. Incomplete submissions will not be accepted or considered for award. All proposals submitted will remain sealed within the Public Purchase system until the end of the proposal period on April 1, 2020 at 2:00 PM.

1.6 Proposal Validity Period

The proposed price must remain valid for the period of the proposal through delivery of the items to the ordering school.

1.7 RFP Award

Proposals will be selected for award based upon the quality of the response to the request for proposal. Award will be made to the Proposer(s) submitting the proposal that is responsive and that best satisfies the evaluation criteria outlined in Part 4.0 of this RFP. Each line item within the RFP will be awarded to one vendor; multiple vendors may be awarded items included in the RFP.

The Multi Regional Purchasing Coop (MRPC) reserves the right to accept or reject in part or in whole any responses submitted for the best interest of the member schools. The MRPC also reserves to the right to waive minor technicalities.

- a) The Coop may reject all responses whenever it is deemed in the best interest of the Coop to do so, and may reject any part of a response unless the response has been qualified as provided in item (b)(3) below. The Coop may also waive any minor informalities or irregularities in any response including failure to sign all responses and/or supporting forms, failure to submit literature or similar attachments, or failure to submit business affiliation information, if requested and approved by the MRPC evaluation committee.
- b) The Coop may reject a response if:
 - 1) The responder misstates or conceals any material fact in the response, or if
 - 2) The response does not strictly conform to law or the requirements of the RFP specifications, or if,
 - 3) The response is conditional except that the respondent may qualify the response for acceptance by the Coop on an "All or None" basis. However, an "All or None" response must include all items upon which responses are invited.

Respondents are advised that under the provisions of the RFP, the MRPC reserves the right to conduct negotiations over the proposals received or to award a contract without negotiations.

A Notice of Award will be emailed or otherwise furnished to the successful respondent(s). This Notice of Award will serve as the award of the RFP and will become a contract upon issuance of a purchase order(s) by member district(s).

In accordance with Section 2252.908 of the Texas Government Code, all awarded vendors will also be required to complete a Certificate of Interested Parties (Form 1295) to the Texas Ethics Commission (TEC) after being notified of award. Once the form has been submitted to the TEC and a response number issued, the form must be completed, signed and returned to Region 9 ESC. Further instructions will be provided to awarded vendors with acknowledgement of award.

Upon acceptance of the Notice of Award, the awarded respondent will be bound and obligated to carry out the terms of this RFP. This obligation will be enforced and the MRPC may impose a fee of \$500 for failure to deliver on products awarded, and may additionally seek further remedy through judicial action. The venue for such action will be in Wichita County, Texas.

1.8 Contract Period

The period of this contract will be from receipt of purchase order to delivery and invoicing of goods (approximately April 30, 2020 to August 31, 2020).

1.9 Preparation Costs

Region 9 will not be liable for any costs incurred in the preparation and submittal of proposals.

1.10 Disclosure of Proposal Content

After contract award, proposals are subject to release under the Texas Government Code, Chapter 552, Public Information Act. Proposers must indicate within their proposal if their submission contains proprietary information. It is required that a Proposer identify the specific portions of the proposal that it considers proprietary; however, entire sections cannot be specified as such.

If Proposers consider any portion of their proposal to be confidential and/or proprietary and considers that disclosure of its contents to competitors would cause the Proposer substantial competitive harm, the Proposer must clearly identify those portions of the proposal by designating **CONFIDENTIAL OR PROPRIETARY** in bold letters on the specific content within the applicable page(s) by clearly marking the text in red with the words "CONFIDENTIAL" or "PROPRIETARY". The ESC will attempt to protect the identified portions from disclosure to the extent permitted under the law. You will be provided notice of any request for disclosure of the identified information and provided the opportunity to support your claim of confidentiality before the Texas Attorney General.

1.11 Submittal Checklist

All responses must be submitted into the Public Purchase online response system (www.publicpurchase.com) by 2:00 PM (CDT) on Wednesday, April 1, 2020. Responses will not be allowed and no further responses accepted after this date and time. Supporting forms that are included in the online submittal are:

- Consolidated Supporting Form which includes:
 - Acceptance of Terms and Conditions
 - Acknowledgement of Participating Schools
 - Debarment/Suspension Notice
 - Propose to Provide and Statement of Noncollusion
 - Felony Conviction Notice
 - Conflict of Interest Certification
 - Resident/Non-Resident Bidder Certification
 - Clean Air and Water Act
 - Lobbying Disclosure
 - Historically Underutilized Business (HUB) Information
 - No Israel Boycott
 - Companies Engaged in Business with Iran, Sudan or Foreign Terrorist Organization
 - Certification Regarding Employment Assistance Prohibited
- Vendor Compliance with U.S. Education Department General Administrative Regulations (EDGAR)
- Conflict of Interest Form (If Applicable)
- Lobbying Disclosure Form (If Applicable)

All awarded vendors will also be required to complete a Certificate of Interested Parties (Form 1295) to the Texas Ethics Commission (TEC) **after** being notified of award. Once the form has been submitted to the TEC and a response number issued, the form must be completed, signed and returned to Region 9 ESC. Further instructions will be provided to awarded vendors with acknowledgement of award.

If Proposers fail to return any of the listed items with the proposal, the submission may be rejected.

Part 2.0 – Project Introduction and Purpose

Purpose of the Request for Proposal

The Multi Regional Purchasing Cooperative has a membership of approximately 130 school districts and 4 Education Service Centers (ESC) primarily located in Regions 9 (ESC based in Wichita Falls), 11 (ESC based in Fort Worth), 14 (ESC based in Abilene), and 15 (ESC based in San Angelo). The Combined Purchasing Line Item RFP provides the approximately 68 participating school districts & ESCs the opportunity to increase their purchasing power on commonly used items.

Part 3.0 – Project Scope

3.1 Scope/Specifications

Deviation reports notating incidents of a failure to follow specifications may be submitted by member schools and will be considered in future evaluations as noted in Section 4.0. Twelve (12) or more deviation reports in one cycle may result in future responses being disqualified for the following two (2) RFP cycles. See “Termination and Disqualification from Future RFPs” in Section 5.0 Standard Terms and Conditions.

- Proposers will provide **net delivered all-inclusive** prices on items included in the RFP with delivery to individual participating school districts. **No freight fees, minimum order fees, fuel surcharges, etc. are allowed.** Including such fees on invoicing, even if later credited, may be deemed a deviation.
- All prices for this contract will be firm for a **one-time order** (orders placed between approximately April 30-May 20, 2020 with delivery in July 2020).
- Vendors may respond on any items.
- Responders are required to state exactly what they intend to furnish (brand, manufacturer’s reference, description, etc.)
- Merchandise shall be new merchandise and fresh stock, not used, expired, or shop worn merchandise. Products received in this condition will be returned freight collect at the vendor’s expense. If this problem is not corrected within ten (10) working days of notification, the ESC(s) and each participating school district under the Uniform Commercial Code will have the right to exercise their right to remedy.
- **Samples:** If proposing items that are not nationally known brands, samples may be provided for evaluation of quality. Samples should be shipped to Region 9 Education Service Center, 301 Loop 11, Wichita Falls, TX 76306, Attn: Dana Parrish no later **than April 9, 2020**. Samples must be labeled with the item number and the name of the vendor.

Samples must be submitted at no expense to the MRPC. If not destroyed or used up during testing, samples will be returned upon request at the respondent’s expense.

- All electrical items must meet all applicable OSHA standards and regulations, and bear the appropriate listing from UL, FMRC or NEMA. All markers and highlighters must comply with AP (ACMI) standards as required by the Department of State Health Services (DSHS) for use in schools and daycare facilities.
- Vendors must include Materials Safety Data Sheets (MSDS) with all hazardous materials listed at time of shipment.

- All copy paper products must be milled in the United States.
- Quantities listed are anticipated order quantities entered by the schools and are subject to change based on needs at time of issue of purchase orders, pricing on items, and anticipated funding levels. (All quantities should be reduced by 1 since the MRPC must enter a quantity of 1 for all items to be reflected in the RFP, but is not an ordering entity.) For detailed information on which participating schools are ordering, contact Dana Parrish at the contact information stated previously.
- Awarded vendors will be furnished with purchase orders showing the amounts of each item to be shipped to each of the participating schools.
- Delivery:
 - Successful vendors will be required to ship orders directly to member schools, campuses or other locations designated by the school official on the issued purchase order. Orders should be boxed per purchase order and appropriately labeled. Vendor may deliver to member schools between July 1 and July 31, 2020. (Note that some schools may be closed certain days during this period – vendor should check with school before attempting delivery.) Vendor is responsible for contacting the school regarding the delivery date. No deliveries before or after July are acceptable except by mutual agreement between vendor and school district. Payment will not be made until all items on the purchase order are received from the vendor. Shipments made outside of the specified delivery window without agreement of the school may result in a deviation report.
 - Items will be delivered and UNLOADED to an inside centralized receiving area for each purchase order. This includes any paper deliveries. For paper deliveries, a lift gate and hand jack/forklift may be required for inside delivery; drop shipments will not be accepted. NOTE: Many of the locations do not have docks or forklift available. Vendor is responsible for being aware of delivery conditions and should be prepared with lift gate and pallet jack for transport to inside centralized receiving area.
 - Respondents shall make all investigations necessary to thoroughly inform themselves regarding the conditions of schools' plants and facilities for delivery of material and equipment as required by the response conditions. A list of member schools is included in the RFP documentation. The member school has no responsibility for additional compensation to the vendor because of delivery site conditions. The vendor may not plead ignorance of conditions or fail to fulfill the delivery once the response has been submitted.
- All schools must be billed individually. All invoices of supplies on this combined purchasing RFP must be dated before August 1, 2020, unless other arrangements are made between respondent and member school.
- It is understood and agreed that each participating party in the Multi Regional Purchasing Cooperative reserves the right to increase or decrease quantities or modify conditions and specifications by mutual agreement with the selected supplier, both at the time of acceptance of this RFP offer as so modified, and subsequent thereto.
- Responders must comply with all rules, regulations and statutes relating to purchasing in the State of Texas in addition to the requirements of this form. Any response after being opened becomes subject to the Open Records Act, Article 6252-17a V.T.C.S.
- All contracts and agreements between vendor and the MRPC shall strictly adhere to the statutes as

set forth in the Uniform Commercial Code as last amended in 1977 by the American Law Institute in the National Conference of Commissioners on Uniform State Laws. Reference: Uniform Commercial Code, effective July 2001 official text.

- Purchases made for State use are exempt from the State Sales tax and Federal Excise tax. **Do not include tax in the response.** Exemption Certificates are available upon request from each school.
- By submitting a response, responder certifies to the best of his/her knowledge that all information is true and correct.

3.2 Member School Participation

Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and Texas Education Code § 8.002(a) directs regional education service centers to provide services to assist schools in improving student performance and increasing the efficiency and effectiveness of school operations; therefore, Regions 9, 11, 14 and 15 have established a cooperative purchasing program known as the Multi Regional Purchasing Coop (MRPC). Please see the included list of schools and Education Service Centers participating in the MRPC. By submitting a response, vendors are agreeing to serve all participating members within the counties covered by Regions 9, 11, 14 and 15.

3.3 Patented or Copyright Protected Items

In the event any article to be sold or delivered hereunder is covered by any patent, copyright, trademark, or application thereof, the seller shall indemnify and hold harmless the MRPC from any and all loss, cost, expenses and legal fees on account of any claims, legal actions, or judgments on account of manufacture, sale, or use of such article in violation of, infringement or the like of rights under such patent, copyright, trademark or application.

3.4 Non-Appropriation of Funds

Any purchase order resulting from this RFP is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated or are reduced by the Federal or Texas Legislature to the member schools, or if grants, local property taxes or other funds are otherwise not made available or reduced for the ordering user.

It is understood and agreed that each participating party in the Multi Regional Purchasing Cooperative reserves the right to increase or decrease quantities or modify conditions and specifications by mutual agreement with the selected supplier, both at the time of acceptance of this offer as so modified, and subsequent thereto.

3.5 Conflict of Interest

Under Section 2155.003 of the Texas Government Code, a MRPC employee may not have an interest in, or in any manner be connected with a contract or bid for a purchase of goods or services by an agency of the state; or in any manner, including by rebate or gift, accept or receive from a person to whom a contract may be awarded, directly or indirectly, anything of value or a promise, obligation, or contract for future reward or compensation. Any individual who interacts with public purchasers in any capacity is required to adhere to the guidelines established in Section 1.2 of the State of Texas Procurement Manual which outlines the ethical standards required of public purchasers, employees, and vendors who interact with public purchasers in the conduct of state business. Entities who are interested in seeking business opportunities with the MRPC must be mindful of these restrictions when interacting with public purchasers of MRPC or purchasers of state agencies.

3.6 Discriminatory Practices

During the performance of this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of race, color, national origin, age, religion, gender, marital or veteran status, or handicapping condition.

Participating members may require proof of compliance with state or federal laws if purchases are being made for construction projects using state or federal funding.

Part 4.0 – Evaluation Criteria

Review of responses will begin as soon as practical after the closing date. The evaluation committee will score all responses submitted based on the criteria listed below. After scoring, the responses that best meet the needs of the MRPC/participating schools will be selected for further contract negotiation if necessary. If, after negotiations, final terms cannot be agreed upon, the selected Proposer will be notified that negotiations have been terminated and the MRPC will begin negotiations with the next qualified responder in line.

The following criteria will be considered in awarding each separate item:

Criteria	Possible Points
Purchase Price	35
Reputation of Vendor & Vendor’s Goods or Services ¹	10
Quality of Vendor’s Goods or Services	35
Extent to which the Goods or Services Meet Needs	0
Vendor’s Past Relationship with MRPC ²	20
Total Long-Term Cost of Region 9 to Acquire the Vendor’s Goods or Services	0
Total Possible Points	100

¹Points may be awarded up to a maximum of 10 points for excellent reputation among school district members, and as low as 0 points for unsatisfactory reputation. This rating is determined by results of surveys of participating school district members for current year responding vendors (after close of RFP) and last year’s awarded vendors after delivery/invoicing have been completed. NOTE: Vendors who receive no response from the survey of participating school district members will receive 75% of the maximum allowable points.

²Points may be awarded up to a maximum of 20 points for excellent service, and as low as 0 points for unsatisfactory service. Deviation reports submitted to the MRPC by participating school district members over the past three (3) cycles will be considered and will result in points being awarded on this criteria as follows:

- No deviation reports – 20 points
- 1 – 4 deviation reports – 15 points
- 5 – 8 deviation reports – 10 points
- 9 – 11 deviation reports – 5 points
- 12 or more deviation reports – 0 points*

NOTE: Vendors who have not responded to the past three (3) cycles or who are responding after a two-year disqualification under Section 5.0 “Termination and Disqualification from Future RFPs” will receive 75% of the maximum allowable points.

**Vendors receiving 12 or more deviation reports in one cycle are subject to disqualification as noted in Section 5.0 “Termination and Disqualification of Future RFPs”.*

The evaluation committee will meet on Thursday, April 16, 2020 at 10:00 AM at Region 14 ESC, 1850 Highway 351, Abilene, Texas, 79601 for the purpose of evaluating vendors/responses for award recommendations.

The award will be made by the Region 9 ESC Board of Directors at their April meeting, currently scheduled for April 29, 2020 at 12:30 PM.

Part 5.0 – Standard Terms and Conditions

This section contains standard terms and conditions of the contract between the Multi Regional Purchasing Cooperative (MRPC)/Region 9 ESC, Fiscal Agent, and the selected contractor. Any exceptions to this standard contract must be disclosed in the required forms of this RFP. **Note:** A review of the terms and conditions is underway and may result in changes that will be included/notated in those included with acceptance of award documents.

Abandonment or Default

If the Contractor defaults on the contract, the Multi Regional Purchasing Cooperative and/or MRPC/Region 9 Education Service Center reserves the right to cancel the contract without notice and either re-solicit or re-award the contract to the next best responsive and responsible Responder. The defaulting Contractor will not be considered in the re-solicitation and may not be considered in future solicitations for the same type of work, unless the specification or scope of work significantly changed. The period of suspension will be determined by the agency based on the seriousness of the default.

Amendments

This Contract may be amended only upon written agreement between MRPC/Region 9 Education Service Center and Contractor; however, any amendment of this Contract that conflicts with the laws of the State of Texas shall be void ab initio.

Antitrust

Contractor represents and warrants that neither Contractor nor any firm, corporation, partnership, or institution represented by Contractor, or anyone acting for such firm, corporation or institution has (1) violated the antitrust laws of the State of Texas under Tex. Bus. & Com. Code, Chapter 15, or the federal antitrust laws; or (2) communicated directly or indirectly the Proposal to any competitor or any other person engaged in such line of business during the procurement process for this Contract.

Applicable Law; Venue

This Contract shall be governed by and construed in accordance with the laws of the State of Texas. The venue of any suit arising under this Contract is fixed in any court of competent jurisdiction of Wichita County, Texas.

Applicable Law and Conforming Amendments

Contractor must comply with all laws, regulations, requirements and guidelines applicable to a Contractor providing services to MRPC/Region 9 Education Service Center as these laws, regulations, requirements and guidelines currently exist and as they are amended throughout the term of this Contract. MRPC/Region 9 Education Service Center reserves the right, in its sole discretion, to unilaterally amend this Contract throughout its term to incorporate any modifications necessary for MRPC/Region 9 Education Service Center or Contractor's compliance with all applicable State and federal laws, and regulations.

Assignments

Without the prior written consent of MRPC/Region 9 Education Service Center Contractor may not assign this Contract, in whole or in part, and may not assign any right or duty required under it.

Confidentiality and Public Information Act

Notwithstanding any provisions of this Contract to the contrary, Contractor understands that MRPC/Region 9 Education Service Center will comply with the Texas Public Information Act, Texas Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas.

MRPC/Region 9 Education Service Center agrees to notify Contractor in writing within a reasonable time from receipt of a request for information related to Contractor's work under this contract. Contractor will cooperate with MRPC/Region 9 Education Service Center in the production of documents responsive to the request. MRPC/Region 9 Education Service Center will make a determination whether to submit a Public Information Act request to the Attorney General. Contractor will notify MRPC/Region 9 Education Service Center General Counsel within twenty-four (24) hours of receipt of any third party requests for information that was provided by MRPC/Region 9 Education Service Center to Contractor for use in performing the Contract. This Contract and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. Contractor agrees to maintain the confidentiality of information received from MRPC/Region 9 Education Service Center to the extent permitted and/or required by law during the performance of this Contract, including information which discloses confidential personal information.

Deceptive Trade Practices; Unfair Business Practices

Contractor represents and warrants that it has not been the subject of allegations of Deceptive Trade Practices violations under Tex. Bus. & Com. Code, Chapter 17, or allegations of any unfair business practice in any administrative hearing or court suit and that Contractor has not been found to be liable for such practices in such proceedings. Contractor certifies that it has no officers who have served as officers of other entities who have been the subject allegations of Deceptive Trade Practices violations or allegations of any unfair business practices in an administrative hearing or court suit and that such officers have not been found to be liable for such practices in such proceedings.

Dispute Resolution

The dispute resolution process provided for in Texas Government Code, Chapter 2260 shall be used by MRPC/Region 9 Education Service Center and Contractor to resolve any dispute arising under the Contract.

The dispute resolution process provided for in Chapter 2260 shall be used, as further described herein, to attempt to resolve a claim for breach of contract asserted by the Contractor under the Contract. If the Contractor's claim for breach of Contract cannot be resolved by the Parties in the ordinary course of business, it shall be submitted to the negotiation process provided in Chapter 2260. To initiate the process, the Contractor shall submit written notice, as required by Chapter 2260, to the MRPC/Region 9 Education Service Center Executive Director or his or her designee. The notice shall also be given to the individual identified in the Contract for receipt of notices. Compliance by the Contractor with Chapter 2260 is a condition precedent to the filing of a contested case proceeding under Chapter 2260.

The contested case process provided in Chapter 2260 is the Contractor's sole and exclusive process for seeking a remedy for an alleged breach of Contract by the MRPC/Region 9 Education Service Center if the Parties are unable to resolve their disputes as described above.

Compliance with the contested case process provided in Chapter 2260 is a condition precedent to seeking consent to sue from the Legislature under Chapter 107, Civil Practices and Remedies Code. Neither the execution of the Contract by the MRPC/Region 9 Education Service Center nor any other conduct of any representative of the MRPC/Region 9 Education Service Center relating to the Contract shall be considered a waiver of sovereign immunity to suit.

For all other specific breach of contract claims or disputes under the Contract, the MRPC/Region 9 Education Service Center and the Contractor shall first attempt to resolve them through direct discussions in a spirit of mutual cooperation. If the Parties' attempts to resolve their disagreements through negotiations fail, the dispute will be mediated by a mutually acceptable third party to be chosen by the MRPC/Region 9 Education Service Center and the Contractor within fifteen (15) days after written notice by one them demanding mediation under this Part. The Contractor shall pay all costs of the mediation unless

the MRPC/Region 9 Education Service Center in its sole good faith discretion approves its payment of all or part of such costs. By mutual agreement, the MRPC/Region 9 Education Service Center and the Contractor may use a non-binding form of dispute resolution other than mediation. The purpose of this Part is to reasonably ensure that the MRPC/Region 9 Education Service Center and the Contractor shall, in good faith, utilize mediation or another non-binding dispute resolution process before pursuing litigation. The MRPC/Region 9 Education Service Center participation in, or the results of, any mediation or other non-binding dispute resolution process under this Part or the provisions of this Part shall not be construed as a waiver by the MRPC/Region 9 Education Service Center of (1) any rights, privileges, defenses, remedies or immunities available to the MRPC/Region 9 Education Service Center as an arm of the State of Texas or otherwise available to the MRPC/Region 9 Education Service Center ; (2) the MRPC/Region 9 Education Service Center termination rights; or (3) other termination provisions or expiration dates of the Contract.

Notwithstanding any other provision of the Contract to the contrary, unless otherwise requested or approved in writing by the MRPC/Region 9 Education Service Center the Contractor shall continue performance and shall not be excused from performance during the period any breach of contract claim or dispute is pending under either of the above processes; however, the Contractor may suspend performance during the pendency of such claim or dispute if the Contractor has complied with all provisions of Part 2251.051, Texas Government Code, and such suspension of performance is expressly applicable and authorized under that law.

Drug Free Work Place

The Contractor shall comply with the applicable provisions of the Drug-Free Work Place Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. 701 ET SEQ.) and maintain a drug-free work environment; and the final rule, government-wide requirements for drug-free work place (grants), issued by the Office of Management and Budget and the Department of Defense (32 CFR Part 280, Subpart F) to implement the provisions of the Drug- Free Work Place Act of 1988 is incorporated by reference and the Contractor shall comply with the relevant provisions thereof, including any amendments to the final rule that may hereafter be issued.

Eligibility

Under Texas Government Code, Part 2155.004 (relating to certain taxes), Contractor represents and warrants that Contractor is not ineligible to receive this Contract and acknowledges that this Contract may be terminated and payment withheld if this representation and warranty is inaccurate. Contractor represents and warrants that it is not delinquent in the payment of any franchise taxes owed the State of Texas. Also, Texas Government Code, Part 2155.004 prohibits a person or entity from receiving a state contract if that person or entity received compensation for participating in preparing the solicitation or specifications for the Contract.

Equal Opportunity

Contractor represents and warrants that it shall not discriminate against any person on the basis of race, color, national origin, creed, religion, political belief, sex, sexual orientation, age, and disability in the performance of this Contract.

Family Code

Under Texas Family Code, Title 5, Subtitle D, Part 231.006(d), regarding child support, the responder certifies that the individual or business entity named in this response is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate. Furthermore, any responder subject to Part 231.006 must include names and Social Security numbers of each person with at least 25% ownership of the business entity submitting the response. This information must be provided prior to award.

False Statements; Breach of Representations

By signature to this Contract, Contractor makes all the representations, warranties, guarantees, certifications and affirmations included in this Contract. If Contractor signed its Proposal with a false statement or signs this Contract with a false statement or it is subsequently determined that Contractor has violated any of the representations, warranties, guarantees, certifications or affirmations included in this Contract, Contractor shall be in default under this Contract and MRPC/Region 9 Education Service Center may terminate or void this Contract for cause and pursue other remedies available to MRPC/Region 9 Education Service Center under this Contract and applicable law.

Financial Interests; Gifts

Contractor represents and warrants that neither Contractor nor any person or entity that will participate financially in this Contract has received compensation from MRPC/Region 9 Education Service Center or any agency of the State of Texas for participation in preparation of specifications for this Contract. Contractor represents and warrants that it has not given, offered to give, and does not intend to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to any public servant or employee in connection with this Contract.

Force Majeure

Neither Contractor nor MRPC/Region 9 Education Service Center shall be liable to the other for any delay in, or failure of performance, of any requirement included in any PO resulting from this RFP caused by force majeure. The existence of such causes of delay or failure shall extend the period of performance until after the causes of delay or failure have been removed provided the non-performing party exercises all reasonable due diligence to perform. Force majeure is defined as acts of God, war, fires, explosions, hurricanes, floods, failure of transportation, or other causes that are beyond the reasonable control of either party and that by exercise of due foresight such party could not reasonably have been expected to avoid, and which, by the exercise of all reasonable due diligence, such party is unable to overcome. Each party must inform the other in writing, with proof of receipt, within three (3) business days of the existence of such force majeure, or otherwise waive this right as a defense.

Immigration

The Contractor represents and warrant that it shall comply with the requirements of the Immigration Reform and Control Act of 1986 and 1990 regarding employment verification and retention of verifications forms for any individuals hired on or after November 6, 1986, who will perform any labor or services under the Contract and the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA) enacted on September 30, 1996.

INDEMNIFICATION**ACTS OR OMISSIONS**

Contractor shall indemnify and hold harmless the MRPC/Region 9 Education Service Center, and/or its officers, agents, employees, representatives, contractors, assignees, and/or designees from any and all liability, actions, claims, demands, or suits, and all related costs, attorney fees, and expenses arising out of, or resulting from any acts or omissions of the Contractor or its agents, employees, or subcontractors in the execution or performance of the Contract and any Purchase Orders issued under the Contract.

INFRINGEMENTS

a) Contractor shall indemnify and hold harmless the MRPC/Region 9 Education Service Center, and/or its employees, agents, representatives, contractors, assignees, and/or designees from any and all third party claims involving infringement of united states patents, copyrights, trade and service marks, and any other intellectual or intangible property rights in connection with the performances or actions of contractor

pursuant to this contract. Vendor and the customer agree to furnish timely written notice to each other of any such claim. Contractor shall be liable to pay all costs of defense including attorneys' fees.

b) Contractor shall have no liability under this section if the alleged infringement is caused in whole or in part by: (i) use of the product or service for a purpose or in a manner for which the product or service was not designed, (ii) any modification made to the product without Contractor's written approval, (iii) any modifications made to the product by the Contractor pursuant to the MRPC/Region 9 Education Service Center's specific instructions, (iv) any intellectual property right owned by or licensed to the MRPC/Region 9 Education Service Center, or (v) any use of the product or service by the MRPC/Region 9 Education Service Center that is not in conformity with the terms of any applicable license agreement.

c) If Contractor becomes aware of an actual or potential claim, or the MRPC/Region 9 Education Service Center provides Contractor with notice of an actual or potential claim, Contractor may (or in the case of an injunction against the MRPC/Region 9 Education Service Center, shall), at Contractor's sole option and expense; (i) procure for the MRPC/Region 9 Education Service Center the right to continue to use the affected portion of the product or service, or (ii) modify or replace the affected portion of the product or service with functionally equivalent or superior product or service so that the MRPC/Region 9 Education Service Center's use is non-infringing.

TAXES/WORKERS' COMPENSATION/UNEMPLOYMENT INSURANCE - INCLUDING INDEMNITY

1) Contractor agrees and acknowledges that during the existence of this contract, contractor shall be entirely responsible for the liability and payment of contractor's and contractor's employees' taxes of whatever kind, arising out of the performances in this contract. Contractor agrees to comply with all state and federal laws applicable to any such persons, including laws regarding wages, taxes, insurance, and workers' compensation. The MRPC/Region 9 Education Service Center shall not be liable to the contractor, its employees, agents, or others for the payment of taxes or the provision of unemployment insurance and/or workers' compensation or any benefit available to a MRPC/Region 9 Education Service Center employee or employee of another governmental entity customer.

2) Contractor agrees to indemnify and hold harmless the MRPC/Region 9 Education Service Center and/or its employees, agents, representatives, contractors, and/or assignees from any and all liability, actions, claims, demands, or suits, and all related costs, attorneys' fees, and expenses, relating to tax liability, unemployment insurance and/or workers' compensation in its performance under this contract. Contractor shall be liable to pay all costs of defense including attorneys' fees. The defense shall be coordinated by contractor with the MRPC/Region 9 Education Service Center attorney(s) when the MRPC/Region 9 Education Service Center is a named defendant in any lawsuit and contractor may not agree to any settlement without first obtaining the concurrence from the MRPC/Region 9 Education Service Center through its legal counsel. Contractor and the MRPC/Region 9 Education Service Center agree to furnish timely written notice to each other of any such claim.

Independent Contractor

Contractor or Contractor's employees, representatives, agents and any subcontractors shall serve as an independent contractor in providing the services under any PO resulting from this RFP. Contractor or Contractor's employees, representatives, agents and any subcontractors shall not be employees of MRPC/Region 9 Education Service Center. Should Contractor subcontract any of the services required in this RFP, Contractor expressly understands and acknowledges that in entering into such subcontract(s), MRPC/Region 9 Education Service Center is in no manner liable to any subcontractor(s) of Contractor. In no event shall this provision relieve responder of the responsibility for ensuring that the services rendered under all subcontracts are rendered in compliance with this RFP.

Liability for Taxes

Contractor represents and warrants that it shall pay all taxes or similar amounts resulting from this Contract, including, but not limited to, any federal, State, or local income, sales or excise taxes of Contractor or its employees. MRPC/Region 9 Education Service Center shall not be liable for any taxes resulting from this Contract.

Limitation on Authority; No Other Obligations

Contractor shall have no authority to act for or on behalf of MRPC/Region 9 Education Service Center except as expressly provided for in this Contract; no other authority, power or use is granted or implied. Contractor may not incur any debts, obligations, expenses, or liabilities of any kind on behalf of the MRPC/Region 9 Education Service Center.

Merger

This Contract contains the entire agreement between Contractor and MRPC/Region 9 Education Service Center and supersedes any prior understandings or oral or written agreements between MRPC/Region 9 Education Service Center and Contractor on the matters contained herein. No modification, alteration, or waiver of any term, covenant, or condition of this Contract and any attachments shall be valid unless in writing and executed by MRPC/Region 9 Education Service Center and Contractor.

No Conflicts

Contractor represents and warrants that Contractor has no actual or potential conflicts of interest in providing services to the MRPC/Region 9 Education Service Center under this Contract and that Contractor's provision of services under this Contract would not reasonably create an appearance of impropriety.

No Liability Upon Termination

If this Contract is terminated for any reason, MRPC/Region 9 Education Service Center shall not be liable to Contractor for any damages, claims, losses, or any other amounts arising from or related to any such termination. However, Contractor may be entitled to the remedies provided in Texas Government Code, Chapter 2260.

No Waiver

Nothing in this Contract shall be construed as a waiver of the MRPC/Region 9 Education Service Center's sovereign immunity. This Contract shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to the MRPC/Region 9 Education Service Center. The failure to enforce, or any delay in the enforcement, of any privileges, rights, defenses, remedies, or immunities available to the MRPC/Region 9 Education Service Center under this Contract or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel. MRPC/Region 9 Education Service Center does not waive any privileges, rights, defenses, or immunities available to MRPC/Region 9 Education Service Center by entering into this Contract or by its conduct prior to or subsequent to entering into this Contract.

Note to Responder/Contractor

Any terms and conditions attached to the response will not be considered unless specifically referred to on this Request for Proposal and may result in disqualification of the response.

Notices

Any written notices required under this Contract will be by: (1) hand delivery to Contractor's office address specified on in this Contract; (2) by facsimile with confirmation sheet that it was successfully transmitted to the fax number specified in this Contract; or by U.S. Mail, certified, return receipt requested, to

Contractor's office address specified on in this Contract, or to the MRPC/Region 9 Education Service Center address of 301 Loop 11 Wichita Falls, TX 76306. Notice will be effective on receipt by the affected party. Either party may change the designated notice address or fax number in this Part by written notification to the other party.

Prohibited Use of Appropriated or other Funds Under Control of MRPC/Region 9 Education Service Center; Lobbying

The Contractor represents and warrants that ordering entities' payments to the Contractor and Contractor's receipt of appropriated or other funds under any of this or any resulting agreement are not prohibited by Texas Government Code, Part 556.005 or Part 556.008.

Severability Clause

In the event that any provision of this Contract is later determined to be invalid, void, or unenforceable, then the remaining terms, provisions, covenants, and conditions of this Contract shall remain in full force and effect, and shall in no way be affected, impaired, or invalidated.

Signatories

The signatories represent and warrant that they have full authority to enter into this Contract on behalf of the respective parties.

Strict Compliance

Time is of the essence in the performance of this Contract. Contractor shall strictly comply with all of the deadlines, requirements, and Standards of Performance for this Contract.

Substitutions

Substitutions are not permitted without written approval of MRPC/Region 9 Education Service Center.

Survival of Terms

Termination of the Contract for any reason shall not release the Contractor from liability or obligation set forth in the Contract that is expressly stated to survive any such termination or by its nature would be intended to be applicable following any such termination, including the provisions regarding confidentiality, indemnification, transition, records, audit, property rights, dispute resolution, invoice and fees verification.

Term and Termination

This Contract shall become effective on the date signed by the appropriate official of MRPC/Region 9 Education Service Center and shall expire on August 31, 2020 unless otherwise sooner terminated as provided in this Contract. Notwithstanding the termination or expiration of this Contract, the provisions of this Contract regarding confidentiality, indemnification, transition, records, right to audit and independent audit, property rights, dispute resolution, invoice and fees verification, and default shall survive the termination or expiration dates of this Contract. MRPC/Region 9 Education Service Center may, in its sole discretion, terminate this Contract upon thirty (30) days' written notice to Contractor. Such notice may be provided by facsimile or certified mail; return receipt requested and is effective upon Contractor's receipt.

(a) Convenience

MRPC/Region 9 Education Service Center may, in its sole discretion, terminate this Contract upon thirty (30) days' written notice to Contractor. Such notice may be provided by facsimile or certified mail return receipt requested and is effective upon Contractor's receipt. In the event of such termination, the Contractor shall, unless otherwise mutually agreed upon in writing, cease all work immediately upon the effective date of termination. The MRPC/Region 9 Education Service Center

shall be liable only for payments for any goods or services ordered from the Contractor before the termination date.

(b) Cause/Default

If the Contractor fails to provide the goods or services contracted for according to the provisions of the Contract, or fails to comply with any terms or conditions of the Contract. MRPC/Region 9 Education Service Center may, upon written notice of default to the Contractor, immediately terminate all or any part of the Contract. Termination is not an exclusive remedy, but will be in addition to any other rights and remedies as provided in equity, by law or under the Contract. MRPC/Region 9 Education Service Center may exercise any other right, remedy, or privilege which may be available to it under applicable law of the state and any other applicable law or may proceed by appropriate court action to enforce the provisions of the Contract. The exercise of any of the foregoing remedies will not constitute a termination of the Contract unless MRPC/Region 9 Education Service Center notifies the Contractor in writing prior to the exercise of such remedy. The Contractor shall be liable for all costs and expenses, including court costs, incurred by MRPC/Region 9 Education Service Center with respect to the enforcement of any of the remedies listed herein.

(c) Rights upon Termination or Expiration

In the event that the Contract is terminated for any reason, or upon its expiration, the MRPC/Region 9 Education Service Center shall retain ownership of all documentation obtained from the Contractor under the Contract.

Termination and Disqualification from Future RFPs

The Contractor agrees that the provision of the Contractor's awarded services to member school districts in compliance with the specification and terms of this Contract is of utmost importance to the MRPC/Region 9 Education Service Center. One method that the MRPC/Region 9 Education Service Center uses to determine whether the Contractor is fulfilling its responsibilities under this Contract is by receiving deviation reports from its member school districts when orders are placed with an awarded vendor and delivery of such items or billing for such items fails to comply with the purchase orders issued or the specifications and terms of the Contract. Contractor is hereby notified that, should Contractor be awarded items on this RFP and receive 12 or more deviation reports during the term of this cycle, the following consequences shall occur:

1. The MRPC/Region 9 Education Service Center may terminate this Contract immediately with Contractor (resulting in any purchase orders placed by member schools that have not been delivered becoming void); and
2. The Contractor shall be disqualified from receiving a future award during the next two one-year MRPC/Region 9 Education Service Center cycles following the year in which the deviations occurred.

Testing and Inspection of Goods and Services

MRPC/Region 9 Education Service Center may test and inspect goods and services purchased under the Contract to ensure compliance with the specifications of this RFP and the Contract. The MRPC/Region 9 Education Service Center may also test and inspect goods and services before they are purchased under the Contract.

Authorized MRPC/Region 9 Education Service Center personnel shall have access to samples of the Contractor's goods. Tests shall be performed on samples submitted with the proposal or on samples taken from regular shipments. All costs of testing and inspection shall be borne by the Contractor. In the event

the goods tested fail to meet or exceed all conditions and requirements of the RFP and Contract, the goods will be rejected in whole or in part, at the MRPC/Region 9 Education Service Center's option, and returned to the Contractor upon request at the Contractor's expense. Latent defects may result in cancellation of the Contract at no expense to the MRPC/Region 9 Education Service Center.

No Israel Boycott

In accordance with Texas Government Code section 2270.002, the MRPC/Region 9 ESC is prohibited from entering into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. Vendor hereby verifies that it does not boycott Israel and agrees that, during the term of this Agreement, shall not boycott Israel. Vendor further agrees and acknowledges that this Agreement shall be null and void should facts arise leading the District to believe that Vendor's verification herein is inaccurate or should Vendor engage in activity reasonably reflecting that it is boycotting Israel during the term of this Agreement.

Companies Engaged In Business With Iran, Sudan, Or A Foreign Terrorist Organization

In accordance with Texas Government Code, Chapter 2252, Subchapter F, MRPC/Region 9 ESC is prohibited from entering into a contract with a company that is identified on a list prepared and maintained by the Texas Comptroller or the State Pension Review Board under Texas Government Code Sections 806.051, 807.051, or 2252.153. By execution of this Contract, Contractor certifies to Owner that it is not a listed company under any of those Texas Government Code provisions. Contractor hereby voluntarily and knowingly acknowledges and agrees that this Contract shall be null and void should facts arise leading the Owner to believe that the Contractor was a listed company at the time of this procurement.

Certification Regarding Employment Assistance Prohibited (CJ (LEGAL)/20 U.S.C. 7926) In the event federal funds are used to compensate Contractor herein, Contractor hereby certifies and agrees that it shall not assist an employee, contractor, or agent of Center in obtaining a new job if the Contractor knows, or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition.

MRPC #2020-01 Combined Purchasing Line Item RFP				
Informational use only - all responses must be entered in online response system - www.publicpurchase.com				
Item Code	Item Name	Description	Qty	Unit
PR-101-LTR	PALLET - Letter Size White Multi Purpose Paper, Bright 92	8.5" x 11", 20#, 500 shts/ream, 10 rms/case, 40 cs/pallet	275	PALLET
PR-101-LGL	Legal White Multi Purpose Paper Bright 92	8.5" x 14", 20#, 500 shts/ream, 10 rms/case	45	CASE
PR-101-TBL	Tabloid White Multi Purpose Paper Bright 92	11" x 17", 20#, 500 shts/ream, 5 rms/case	56	CASE
PR-101-HLP	Three Hole Punched Copy Paper, White, Bright 92	8.5" x 11", 20 #, 500 shts/ream, 10 rms/case	7	CASE
PR-102-BUF	Colored Copy Paper - 20# Buff	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	13	CASE
PR-102-GLD	Colored Copy Paper - 20# Goldenrod	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	29	CASE
PR-102-GRY	Colored Copy Paper - 20# Gray	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	22	CASE
PR-102-IVR	Colored Copy Paper - 20# Ivory	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	11	CASE
PR-102-LBLU	Colored Copy Paper - 20# Lt. Blue	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	76	CASE
PR-102-LGRN	Colored Copy Paper - 20# Lt. Green	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	61	CASE
PR-102-LPNK	Colored Copy Paper - 20# Lt. Pink	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	76	CASE
PR-102-LYLW	Colored Copy Paper - 20# Lt. Yellow	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	61	CASE
PR-102-ORC	Colored Copy Paper - 20# Orchid	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	40	CASE
PR-102-PMP	Colored Copy Paper - 20# Pumpkin	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	21	CASE
PR-102-RED	Colored Copy Paper - 20# Red	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	28	CASE
PR-102-SLM	Colored Copy Paper - 20# Salmon	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	40	CASE
PR-102-TAN	Colored Copy Paper - 20# Tan	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	19	CASE
PR-102-BORG	Colored Copy Paper - 20# Bright Orange	8.5" x 11" 20# 500 sheets/ream, 10 rms/case	28	CASE
PR-103-LGCL	Legal Copy Paper - 20# Asst. Colors - 1 color per ream	8.5" x 14" 20# 500 sheets/ream, 10 rms/case	13	CASE
PR-201-BWHT	Cardstock 65# White	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	158	CASE
PR-201-BBLK	Cardstock 65# Black	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	11	CASE
PR-201-BBLU	Cardstock 65# Bright Blue	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	23	CASE
PR-201-BORN	Cardstock 65# Bright Orange	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	20	CASE
PR-203-RED	Cardstock 65# Bright Red	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	20	CASE
PR-201-BRED	Cardstock 65# Deep Red	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	10	CASE
PR-201-BGLD	Cardstock 65# Gold	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	8	CASE
PR-201-BYLW	Cardstock 65# Lemon Yellow	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	24	CASE
PR-201-BGRN	Cardstock 65# Pine Green	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	12	CASE
PR-201-BPUR	Cardstock 65# Purple	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	9	CASE
PR-202-PSBLU	Card Stock 65# Pastel Blue	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	16	CASE
PR-202-PSBUF	Card Stock 65# Pastel Buff/Cream	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	8	CASE
PR-202-PSGRN	Card Stock 65# Pastel Green	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	9	CASE
PR-202-PSGRY	Card Stock 65# Pastel Gray	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	11	CASE
PR-202-PSORC	Card Stock 65# Pastel Orchid	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	10	CASE
PR-202-PSORN	Card Stock 65# Pastel Orange	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	8	CASE
PR-202-PSPNK	Card Stock 65# Pastel Pink	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	16	CASE
PR-202-PSTAN	Card Stock 65# Pastel Tan	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	4	CASE
PR-202-PSYLW	Card Stock 65# Pastel Yellow	8.5" x 11" 65# 250 sheets/ream, 8 rms/case	10	CASE
PR-301-PHT	Photo paper High gloss, minimum 8 mil.	8.5" x 11", 97 brightness, 50 sheets per pack	21	PACKAGE
PR-401-PRC	Parchment Paper - 24# or better, Ivory (For Certificates)	8.5" x 11" 100 sheets per box	41	BOX
PR-501-BC	Printable Business Cards, Inkjet/Laser, 2" x 3.5", White	10 cards per sheet, 100 sheets	15	BOX
FL-101	Accordion Fold File Case 12" capacity	with alphabetic compartments, letter size	16	Each
FL-201-ASTFH	Expanding file pockets w/full ht gusset Letter Asst Colors	Expands to 3.5", 4 Assorted colors, 4/pk	6	PACKAGE
FL-201-ASTFD	Expanding file pockets w/Fold Down Front Letter Asst Colors	Expands to 3.5", 5 Assorted colors, 25/pk	11	PACKAGE
FL-201-BRN	Expanding file pockets Letter Brown	Expands to 3.5", Brown 25/pack	15	PACKAGE
FL-301-LGL	File Jackets 1" Expansion Legal	Legal size 50 per box	13	BOX

MRPC #2020-01 Combined Purchasing Line Item RFP				
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Item Code	Item Name	Description	Qty	Unit
FL-301-LTR	File Jackets 1" Expansion Letter	Letter size 50 per box	12	BOX
FL-401-LGL	File Folders, non-reinforced tab, Legal, Manila	100 per box, 1/3 cut, 11 point stock or better	33	BOX
FL-401-LTR	File Folders, non-reinforced tab, Letter, Manila	100 per box, 1/3 cut, 11 point stock or better	342	BOX
FL-401-LGLAST	File Folders, non-reinforced tab, Legal, Assorted Colors	100 per box, 1/3 cut, 11 point stock or better	11	BOX
FL-402-LGLMAN	File Folders, reinforced tab, Legal, Manila	100 per box, 1/3 cut, 11 point stock or better	36	BOX
FL-402-LGLBLU	File Folders, reinforced tab, Legal, Blue	100 per box, 1/3 cut, 11 point stock or better	6	BOX
FL-402-LGLGRN	File Folders, reinforced tab, Legal, Green	100 per box, 1/3 cut, 11 point stock or better	5	BOX
FL-402-LGLORG	File Folders, reinforced tab, Legal, Orange	100 per box, 1/3 cut, 11 point stock or better	5	BOX
FL-402-LGLPUR	File Folders, reinforced tab, Legal, Lavender	100 per box, 1/3 cut, 11 point stock or better	8	BOX
FL-402-LGLRED	File Folders, reinforced tab, Legal, Red	100 per box, 1/3 cut, 11 point stock or better	9	BOX
FL-402-LGLYLW	File Folders, reinforced tab, Legal, Yellow	100 per box, 1/3 cut, 11 point stock or better	12	BOX
FL-402-LTRMAN	File Folders, reinforced tab, Letter, Manila	100 per box, 1/3 cut, 11 point stock or better	290	BOX
FL-402-LTRAST	File Folders, reinforced tab, Letter, Assorted Colors	100 per box, 1/3 cut, 11 point stock or better	85	BOX
FL-402-LTRBLU	File Folders, reinforced tab, Letter, Blue	100 per box, 1/3 cut, 11 point stock or better	44	BOX
FL-402-LTRGRN	File Folders, reinforced tab, Letter, Green	100 per box, 1/3 cut, 11 point stock or better	41	BOX
FL-402-LTRORG	File Folders, reinforced tab, Letter, Orange	100 per box, 1/3 cut, 11 point stock or better	33	BOX
FL-402-LTRPUR	File Folders, reinforced tab, Letter, Lavender	100 per box, 1/3 cut, 11 point stock or better	34	BOX
FL-402-LTRRED	File Folders, reinforced tab, Letter, Red	100 per box, 1/3 cut, 11 point stock or better	39	BOX
FL-402-LTRYLW	File Folders, reinforced tab, Letter, Yellow	100 per box, 1/3 cut, 11 point stock or better	34	BOX
FL-501-LGL	Reinforced Standard Hanging File Folders, Legal	1/3 cut, 25 per box	18	BOX
FL-501-LTR	Reinforced Standard Hanging File Folders, Letter	1/3 cut, 25 per box	100	BOX
FL-601-BLU	File Folder Labels Blue, Laser/Ink Jet	Blue 1500/box	3	BOX
FL-601-GRN	File Folder Labels Green, Laser/Ink Jet	Green 1500/box	2	BOX
FL-601-ORG	File Folder Labels Orange, Laser/Ink Jet	Orange 750/box	1	BOX
FL-601-PUR	File Folder Labels Purple, Laser/Ink Jet	Purple 750/box	3	BOX
FL-601-RED	File Folder Labels Red, Laser/Ink Jet	Red 1500/box	3	BOX
FL-601-WHT	File Folder Labels White, Laser/Ink Jet	White Only 1500/box	28	BOX
FL-601-YLW	File Folder Labels Yellow, Laser/Ink Jet	Yellow 1500/box	1	BOX
FL-701-LGL	File Storage Box w/Lid - Heavy Duty, Legal Size, 10x15x24	Minimum 650 lb stacking strength, 12 per pack	9	PACKAGE
FL-701-LTR	File Storage Box w/Lid - Heavy Duty, Letter Size, 10x12x24	Minimum 650 lb stacking strength, 12 per pack	19	PACKAGE
FL-702	File Storage Box w/Lid - Heavy Duty, Letter/Legal, 10x12x15	Minimum 650 lb stacking strength, 10 per pack	18	PACKAGE
ML-101	Mailing Labels, Laser/Ink Jet	1" x 2 5/8", White 3000 per box	138	BOX
ML-102	Address Labels Pin-Fed	White 3.5" x 15/16" inch 5000 per box	4	BOX
ML-201-NW	Envelopes # 10 plain no windows	White NO WINDOW 500 per box	160	BOX
ML-201-WIN	Envelopes # 10 plain with windows	White with WINDOWS 500 PER BOX	59	BOX
ML-301-1015	Clasp Envelopes 10"x 15"	100 per box 28# or better No recycled materials	39	BOX
ML-301-1114	Clasp Envelopes 11.5" x 14.5"	100 per box 28# or better No recycled materials	22	BOX
ML-301-5X7	Clasp Envelopes 5" x 7.5"	100 per box 28# or better No recycled materials	50	BOX
ML-301-6X9	Clasp Envelopes 6.5" x 9.5"	100 per box 28# or better No recycled materials	81	BOX
ML-301-710	Clasp Envelopes 7.5" x 10.5"	100 per box 28# or better No recycled materials	20	BOX
ML-301-912	Clasp Envelopes 9" x 12"	100 per box 28# or better No recycled materials	122	BOX
ML-401-1013	Self Seal Envelopes 10" x 13"	100 per box 28# or better No recycled materials	50	BOX
ML-401-1215	Self Seal Envelopes 12" x 15"	100 per box 28# or better No recycled materials	4	BOX
ML-401-912	Self Seal Envelopes 9" x 12"	100 per box 28# or better No recycled materials	40	BOX
NF-101-BLK	Binders, 3 ring View binder, 1 inch, Black	1 inch size Black 12 per case	202	CASE
NF-101-WHT	Binders, 3 ring View binder, 1 inch, White	1 inch size White 12 per case	119	CASE

MRPC #2020-01 Combined Purchasing Line Item RFP				
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Item Code	Item Name	Description	Qty	Unit
NF-102-WHT	Binders, 3 ring View binder, 1.5", White	1.5 inch White 12 per case	85	CASE
NF-103-BLK	Binders, 3 ring View binder, 2 inch, Black	2 inch size Black 12 per case	26	CASE
NF-103-WHT	Binders, 3 ring View binder, 2 inch, White	2 inch size White 12 per case	37	CASE
NF-104-BLK	Binders, 3 ring View binder, 3 inch, Black	3 inch size Black 12 per case	12	CASE
NF-104-WHT	Binders, 3 ring View binder, 3 inch, White	3 inch size White 12 per case	10	CASE
NF-105-BLK	Binders, 3 ring, D Ring, 4 inch, Black	4 inch size Black 6 per case	7	CASE
NF-106-BLK	Binders, 3 ring w/label holders, 5 inch, Black	5 inch size Black 2 per case	17	CASE
NF-106-BLU	Binders, 3 ring w/label holders, 5 inch, Blue	5 inch size Blue 2 per case	6	CASE
NF-107-1	Loose Leaf Binder (Book) Ring, 1" Diameter	Silver, 100/box	8	BOX
NF-107-15	Loose Leaf Binder (Book) Ring, 1.5" Diameter	Silver, 100/box	12	BOX
NF-107-3	Loose Leaf Binder (Book) Ring, 3" Diameter	Silver, 10/box	15	BOX
NF-201-ASST	2-Pocket Folders with brads, Assorted Colors	Letter Size, 25 per box	272	BOX
NF-202-ASST	2-Pocket Folders, Assorted Colors (no brad)	Letter Size, 25 per box	61	BOX
NF-202-BLU	2-Pocket Folders, Blue (no brad)	Letter Size, 25 per box	33	BOX
NF-202-GRN	2-Pocket Folders, Green (no brad)	Letter Size, 25 per box	33	BOX
NF-202-ORG	2-Pocket Folders, Orange (no brad)	Letter Size, 25 per box	25	BOX
NF-202-PUR	2-Pocket Folders, Dark Purple (no brad)	Letter Size, 25 per box	25	BOX
NF-202-RED	2-Pocket Folders, Red (no brad)	Letter Size, 25 per box	37	BOX
NF-202-YLW	2-Pocket Folders, Yellow (no brad)	Letter Size, 25 per box	41	BOX
NF-301-131	Reinforced Tab Dividers Preprinted 1-31	8.5" x 11"	17	PACKAGE
NF-301-AZ	Reinforced Tab Dividers Preprinted A-Z	8.5" x 11"	55	PACKAGE
NF-301-BT8	Index Dividers, Big Tab, 8 tabs per package	8.5" x 11" insertable tab	898	PACKAGE
NF-301-HD5	Index Dividers, Heavy Duty, 5 tabs per package	8.5" x 11"	949	PACKAGE
NF-301-MON	Reinforced Tab Dividers Preprinted Months	8.5" x 11" January - December	55	PACKAGE
NF-302-SP	Clear Sheet Protectors, Letter Size, Top Loading	Minimum: 2.4 mil weight, 3-hole punch, 200 sheets/pkg	251	PACKAGE
NF-303-SJ	Poly 2-Pocket Slash Jackets, Letter Size, Asst. Colors	3-hole punch, 5 jackets/pkg	104	PACKAGE
NF-501-BLK	Plastic Binding Comb, 1", Black	100 per box	8	BOX
NF-502-BLK	Plastic Binding Comb, .5", Black	100 per box	16	BOX
OS-101	Adding Machine Tape White	2-1/4" x 150' per roll, 12 per box	26	BOX
OS-102	Compressed gas air duster	10 oz. spray can 2 per package	231	PACKAGE
OS-103	Desk Calendar Pad 16 MONTH (Sep current year - Dec following y	22" x 17" Black and white	421	Each
OS-104	Tacky Finger	1 OZ.	151	Each
OS-105-FT	School ruler, 12" hardwood, scaled in 16ths	Single metal edge 1 1/8" wide	593	Each
OS-105-MTR	Meter stick 100 centimeters	1" wide 1/4" thick	104	Each
OS-106-SGL	Single Hole Punch, Chrome		180	Each
OS-106-THR	Paper Punch, 3 hole Metal		246	Each
OS-107-ELE	Pencil Sharpener - Electric with plug-in cord	Single-Hole, 7.5" (not battery operated)	566	Each
OS-107-MAN	Pencil Sharpener - Manual	w/ Dial Disk Adjuster	57	Each
OS-108	Push Pins	Assorted colors 100 per box	164	BOX
OS-109-ASST	Rubber Bands Assorted sizes	1/4 lb. Box	170	BOX
OS-109-SXT	Rubber Bands Size 16	1/4 lb. Box	101	BOX
OS-201-ASST	Binder clips, Assorted Sizes	30 per box	231	BOX
OS-201-LRG	Binder Clips, Large, 2" wide, 1" capacity	12 per box	336	BOX
OS-201-MED	Binder Clips, Medium, 1-1/4" wide, 5/8" capacity	12 per box	622	BOX
OS-202	Regal clips (Owl Clips, EZ Clips)	100 per box	21	BOX
OS-203	Ideal (Butterfly) Clamps	Small Silver 50 per box	29	BOX

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Item Code	Item Name	Description	Qty	Unit
OS-204-JM	Paper Clips, Jumbo, Smooth Finish	100 per box Sold per box	2302	BOX
OS-204-JV	Paper Clips, Vinyl coated, Jumbo	Jumbo 40 per package	180	PACKAGE
OS-204-RM	Paper clips, Regular, Smooth Finish	Plain, 100 clips per box Sold per box	1599	BOX
OS-204-RV	Paper Clips, Vinyl coated, Regular	regular 500 per package	61	PACKAGE
OS-205	Brass-Plated Round Head Paper Fastener (Brad)	1", Box of 100	181	BOX
OS-206	Prong Paper Fastener Sets	2-3/4" base, 2" prong, Box of 100	24	BOX
OS-301-LP	Correction Fluid	.5 oz. Bottle All Purpose	565	Each
OS-303	Single Line Correction Tape in Pen-Style Applicator	Apprx. 1/5" x 20' - Specify length and width	1132	Each
OS-304-ONE	Correction and cover up tape 1 line in Handheld Applicator	Apprx. 1/6" x 35' - Specify length and width	524	ROLL
OS-304-TWO	Correction and cover up tape 2 line	Apprx. 1/3" x 58' - Specify length and width	7	ROLL
OS-401	8" General Purpose Scissors (3.5" min. blade length)	Stainless steel blades, right or left handed use	1175	Each
OS-402	5" Student scissors, rounded point	Right or left handed use	492	Each
OS-501	Full Strip Desktop Stapler, Metal	Standard Full Strip Staples, Staples up to 20 sheets, opens for t	325	Each
OS-502	Standard Desk Stapler, Plastic or Metal	Standard Full Strip Staples, Staples up to 20 sheets, opens for t	333	Each
OS-502-STP	Standard Staples, Chisel Point, 1/4" leg length	5000 per box (Standard Chisel tip Staples)	1212	BOX
OS-503-HDY	Heavy Duty Stapler	Heavy Duty 60 sheet	39	Each
OS-503-HST	Staples for Heavy Duty Stapler	1000 per box 1/4"	43	BOX
OS-504	Staple Remover		483	Each
OS-601	Transparent Tape w/ Self Dispenser, 1/2" x 12.5 Yd.	1/2" x 12.5 yd., carded, photo safe, matte finish	98	Each
OS-602	Tape Dispenser, Desk type, 1 inch core		440	Each
OS-602-12M	Transparent Tape 1/2" x 36 Yd., 1" Core - Matte Finish	Matte finish, clear when applied, 12 rolls/pkg.	168	PACKAGE
OS-602-12G	Transparent Tape 1/2" x 36 Yd., 1" Core - Glossy Finish	Glossy finish, clear when applied, 12 rolls/pkg.	165	PACKAGE
OS-602-34G	Transparent Tape 3/4" x 36 Yd., 1" Core - Glossy Finish	Glossy finish, clear when applied, 12 rolls/pkg.	387	PACKAGE
OS-603-18	Masking tape, general purpose, 3/4" x 60 Yd.	3/4" x 60 Yd., 12 rolls/pkg, natural/tan color	70	PACKAGE
OS-603-48	Masking tape, general purpose, 2" x 60 Yd.	2" x 60 Yd., 6 rolls/pkg, natural/tan color	157	PACKAGE
OS-604	Clear Packaging tape w/dispenser, 3" core, min. 1.88" x 55 yd	Meet USPS Standards, 4 rolls with min. 1 dispenser	341	PACKAGE
OS-605	Clear Strapping/Filament Tape w/Dispenser, 1.88" x 30', 1.5" core	Meet USPS Standards, 12/package with min. 1 dispenser	28	PACKAGE
OS-606	General Purpose Duct tape, Silver, Appx. 2" x 60 Yd.	2" x 60 yd., 6 per package	68	PACKAGE
OS-607	Double Sided Tape, 1/2" x 25 yd., 12/pkg	12 per package	60	PACKAGE
OS-701	Foldable Crate on Wheels	Appx. 16x18x15, 50 lb. min load capacity	19	Each
OS-702	Utility Cart, 2 tier	Appx. 37"x26" shelf, 500 lb. min. load capacity	7	Each
OS-703	Utility Cart, 3 tier	Apprx. 32"x18" shelf, 400 lb. min. load capacity	2	Each
WR-101-ASST	Chalk Assorted colors	12 sticks per box, assorted colors	72	BOX
WR-101-WHT	Chalk, White, Anti-Dust, Non-Toxic	12 sticks per box, white	33	BOX
WR-102	Chalk Board Erasers	Full size wool felt, 5 x 2 x 1	83	Each
WR-103	Non-toxic crayons, 24 assorted colors	24 per box	1920	BOX
WR-104	Washable Markers, Fine Line, 8 assorted colors	8 pack, assorted colors	274	PACKAGE
WR-105	Washable Markers, Broad Tip, 8 assorted colors	8 pack, assorted colors	1249	PACKAGE
WR-201-BLU	Desk Style Highlighters with chisel tip 1/8" wide, Fluorescent Blue	12 per box, Fl. Blue, Chisel Tip	203	BOX
WR-201-GRN	Desk Style Highlighters with chisel tip 1/8" wide, Fluorescent Green	12 per box, Fl. Green, Chisel Tip	195	BOX
WR-201-ORG	Desk Style Highlighters with chisel tip 1/8" wide, Fluorescent Orange	12 per box, Fl. Orange, Chisel Tip	169	BOX
WR-201-PNK	Desk Style Highlighters with chisel tip 1/8" wide, Fluorescent Pink	12 per box, Fl. Pink, Chisel Tip	203	BOX
WR-201-YLW	Desk Style Highlighters with chisel tip 1/8" wide, Fluorescent Yellow	12 per box, Fl. Yellow, Chisel Tip	378	BOX
WR-202-ASST	Low Odor Dry Erase Markers, 8 assorted colors	8 per package assorted colors	860	PACKAGE
WR-202-BLK	Low Odor Dry Erase Markers, Black	Chisel Tip 12 per box	840	BOX
WR-202-BLU	Low Odor Dry Erase Markers, Blue	Chisel Tip 12 per box	382	BOX

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Item Code	Item Name	Description	Qty	Unit
WR-202-CLN	Dry Board Cleaner	8 oz. Spray bottle	901	Each
WR-202-ERS	Dry Board Erasers	12 per package	157	PACKAGE
WR-202-GRN	Low Odor Dry Erase Markers, Green	Chisel Tip 12 per box	278	BOX
WR-202-RED	Low Odor Dry Erase Markers, Red	Chisel Tip 12 per box	219	BOX
WR-203-FLP	Flip Chart Markers , Non squeak	non bleed through, non toxic 4 per pack	111	PACKAGE
WR-204-BLK	Permanent Markers, Chisel Tip, Black	12 per box, Black	343	BOX
WR-204-BLU	Permanent Markers, Chisel Tip, Blue	12 per box, Blue	96	BOX
WR-204-BRN	Permanent Markers, Chisel Tip, Brown	12 per box, Brown	24	BOX
WR-204-GRN	Permanent Markers, Chisel Tip, Green	12 per box, Green	29	BOX
WR-204-ORG	Permanent Markers, Chisel Tip, Orange	12 per box, Orange	28	BOX
WR-204-PUR	Permanent Markers, Chisel Tip, Purple	12 per box, Purple	43	BOX
WR-204-RED	Permanent Markers, Chisel Tip, Red	12 per box, Red	79	BOX
WR-204-YLW	Permanent Markers, Chisel Tip, Yellow	12 per box, Yellow	14	BOX
WR-205-BLK	Permanent Markers, Extra or Ultra Fine, Black	Permanent Extra Fine 12 per box	207	BOX
WR-205-BLU	Permanent Markers, Extra or Ultra, Blue	Permanent Extra Fine 12 per box	66	BOX
WR-205-RED	Permanent Markers, Extra or Ultra, Red	Permanent Extra Fine 12 per box	45	BOX
WR-206-BLK	Permanent Markers, Fine, Black	Permanent, Fine Point 12 per box	224	BOX
WR-206-BLU	Permanent Markers, Fine, Blue	Permanent, Fine Point 12 per box	30	BOX
WR-206-RED	Permanent Markers, Fine, Red	Permanent, Fine Point 12 per box	44	BOX
WR-207-AST4	Wet Erase Markers, Fine Point, 4 pack	Fine Point 4 assorted colors per set	5	PACKAGE
WR-207-AST8	Wet Erase Markers, Fine Pt, 8 pack	Fine Point, 8 Assorted colors per set	33	PACKAGE
WR-207-BLK	Wet Erase, Fine Pt., Black	Fine Point 12 per box	15	BOX
WR-301-ASST	Felt Tip Pen, Med Pt., Assorted Colors	8 per package, Assorted	120	PACKAGE
WR-301-BLK	Felt Tip Pen, Med Pt., Black	12 per box, Black	89	BOX
WR-301-BLU	Felt Tip Pen, Med Pt., Blue	12 per box, Blue	36	BOX
WR-301-GRN	Felt Tip Pen, Med Pt., Green	12 per box, green	11	BOX
WR-301-PUR	Felt Tip Pen, Med Pt., Purple	12 per box, Purple	4	BOX
WR-301-RED	Felt Tip Pen, Med Pt., Red	12 per box, Red	24	BOX
WR-302-BLK	Roller Ball Pen with rubber grip, Micro Fine .5mm, Black	12 per box, black	98	BOX
WR-302-RED	Roller Ball Pen with rubber grip, Micro Fine, .5mm Red	12 per box, red	71	BOX
WR-304-BLK	Ball Point Stick Pen with lid, Fine Point, Black	Fine Point, 12 per box	106	BOX
WR-304-BLU	Ball Point Stick Pen with lid, Fine Point, Blue	Fine Point, 12 per box	53	BOX
WR-305-BLK	Retractable Pen with finger grip, Med Point, Black	Retractable 12 per box black	173	BOX
WR-305-BLU	Retractable Pen with finger grip, Med Point, Blue	Retractable 12 per box blue	139	BOX
WR-306-BLK	Ball Point Stick Pen with lid, Medium Point, Black	Medium Pt. Black 12 per box	364	BOX
WR-306-BLU	Ball Point Stick Pen with lid, Medium Point, Blue	Medium Pt. Blue 12 per box	458	BOX
WR-306-RED	Ball Point Stick Pen with lid, Medium Point, Red	Medium Pt. Red 12 per box	579	BOX
WR-307-BLK	Roller Ball Pen, Medium Point, Black	Medium Pt. Black 12 per box	34	BOX
WR-307-BLU	Roller Ball Pen, Medium Point, Blue	Medium Pt. Blue 12 per box	24	BOX
WR-307-RED	Roller Ball Pen, Medium Point, Red	Medium Pt. Red 12 per box	17	BOX
WR-308-ASST	Refillable Ballpoint Stick pen, Fine Pt., 5 Asst colors	5 pack - 1 each black, blue, red, green, purple	3	PACKAGE
WR-308-BLK	Refillable Ballpoint Stick pen, Fine Pt., Black	Fine Point, Black, 12 per box	1	BOX
WR-308-BLU	Refillable Ballpoint Stick pen, Fine Pt., Blue	Fine Point, Blue, 12 per box	4	BOX
WR-308-RED	Refillable Ballpoint Stick pen, Fine Pt., Red	Fine Point, Red, 12 per box	4	BOX
WR-309-BLK	Refillable Ball Point Stick Pen w/ribbed finger grip, Med. Pt., Black	Med. Point, Black, 12 per box	1	BOX
WR-309-BLU	Refillable Ball Point Stick Pen w/ribbed finger grip, Med. Pt., Blue	Med. Point, Blue, 12 per box	1	BOX

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Item Code	Item Name	Description	Qty	Unit
WR-309-RED	Refillable Ball Point Stick Pen w/ribbed finger grip, Med. Pt., Red	Med. Point, Red, 12 per box	1	BOX
WR-310-BLK	Refillable Ball Point Stick Pen w/ribbed finger grip, Fine Pt, Black	Fine Point, Black, 12 per box	3	BOX
WR-310-BLU	Refillable Ball Point Stick Pen w/ribbed finger grip, Fine Pt, Blue	Fine Point, Blue, 12 per box	1	BOX
WR-310-RED	Refillable Ball Point Stick Pen w/ribbed finger grip, Fine Pt, Red	Fine Point, Red, 12 per box	3	BOX
WR-311-BLK	Retractable Rolling Ball Pen, Extra Fine Pt., Black	Extra Fine Pint . 5 mm, Black, 12 per box	21	BOX
WR-312-BLK	Fine Line Marker Pen, Extra Fine Point, Black	.5mm, black, 12 per box	28	BOX
WR-312-BLU	Fine Line Marker Pen, Extra Fine Point, Blue	.5mm, blue, 12 per box	13	BOX
WR-312-GRN	Fine Line Marker Pen, Extra Fine Point, Green	.5mm, green, 12 per box	8	BOX
WR-312-RED	Fine Line Marker Pen, Extra Fine Point, Red	.5mm, red, 12 per box	7	BOX
WR-313-BLK	Retractable Roller Ball Gel Pen, Med. Pt., Black	Assists w/fraud prevention, Med. Pt, Black, 12/box	85	BOX
WR-313-BLU	Retractable Roller Ball Gel Pen, Med. Pt., Blue	Assists w/fraud prevention, Med. Pt, Blue, 12/box	65	BOX
WR-313-RED	Retractable Roller Ball Gel Pen, Med. Pt., Red	Assists w/fraud prevention, Med. Pt, Red, 12/box	31	BOX
WR-401-MCH	Pencil, Mechanical 0.7 mm	12 per box	107	BOX
WR-402-BLK	# 2 Medium Pencils w/eraser	solid wood 1 doz. per pack	4605	PACKAGE
WR-402-RED	Red Grading Pencils w/ eraser	solid wood 1 doz. per pack	4	PACKAGE
WR-403-ASST	Map Pencils Assorted Colors	7.5 inches 12 pencils per box	1086	BOX
WP-101	Clip board 9" X 12.5"		575	Each
WP-102-RWT	Index Cards 3" x 5" ruled White	100 per pack White	1940	PACKAGE
WP-102-UBL	Index Cards 3" x 5" unruled Blue	100 per pack Blue	20	PACKAGE
WP-102-UGR	Index Cards 3" X 5" unruled Green	100 per pack Green	21	PACKAGE
WP-102-UPK	Index Cards 3" x 5" unruled Pink	100 per pack Pink	15	PACKAGE
WP-102-UWT	Index Cards 3" x 5" unruled White	100 per pack White	122	PACKAGE
WP-102-UYL	Index Cards 3" x 5" unruled Yellow	100 per pack Yellow	19	PACKAGE
WP-103-WHT	Index Cards 4" x 6" unruled White	100 per pack White	90	PACKAGE
WP-201-WHT	Steno Pads Spiral White	80 sheets per pad 12 pads per pack	22	PACKAGE
WP-301-WHT	Writing Pads, Jr., 5"x8" WHITE Perforated	5" x 8" 50 sheet per pad 12 pads per pack	71	PACKAGE
WP-301-YLW	Writing Pads, Jr., 5"x8" CANARY Perforated	5" x 8" 50 sheet per pad 12 pads per pack	39	PACKAGE
WP-302-WHT	Writing Pad, 8.5" x 11", White,	50 sheet / pad 12 pads/ pack, perforated	149	PACKAGE
WP-303-WHT	Writing Pad, Legal Size, White, perforated	8.5" x 14" 50 sheets/pad, 12 pads/pkg	51	PACKAGE
WP-303-YLW	Writing Pad, Legal size, yellow, Perforated	8.5" x 14" 50 sheets / pad 12 pads/ pack	25	PACKAGE
WP-401	Easel Pads 27" x 34", unruled	50 sheets per pad lined Sold 2 to box	143	BOX
WP-401-RL	Easel Pads 27" x 34", ruled	50 sheets per pad, ruled, Sold 2 to box	130	BOX
WP-402	Self-sticking Easel Pad, 30"x25", unruled	30 sheets per pad, sold 2 to box	89	BOX
WP-501	4"x6" Self-sticking Ruled Pads Yellow	4" x 6" 12 per package	67	PACKAGE
WP-601-PST	3" x 3", Self-sticking Note, Pastels	12 100-sheet pads per pack	363	PACKAGE
WP-601-TBZ	3" x 3", Self-sticking note, Tropical colors	12 100-sheet pads per pack	330	PACKAGE
WP-601-ULT	3" x 3", Self-sticking note, Neon bright colors	12 100-sheet pads per pack	252	PACKAGE
WP-602-PST	3" x 5", Self-sticking note, Pastels	Five 100-sheet pads per pack	28	PACKAGE
WP-602-ULT	3" x 5", Self-sticking note, Neon bright colors	Five 100-sheet pads per pack	140	PACKAGE
WP-602-YLW	3" x 5", Self-sticking note, Yellow	Five 100-sheet pads per pack	146	PACKAGE
WP-603-PST	Self-sticking Pop-Up Note Refills 3"x3" Pastel	3" x 3", Pastels 12 100-sheet pads/ pack	95	PACKAGE
WP-603-TBZ	Self-sticking Pop-Up Note Refills 3"x3" Tropical colors	3" x 3", Tropic 12 100-sheet pads/ pack	100	PACKAGE
WP-603-ULT	Self-sticking Pop-Up Note Refills 3"x3" Neon bright colors	3" x 3", Five Ultra Colors 12 100-sheet pads/ pk.	119	PACKAGE
WP-604-PST	1.5" x 2" Self-sticking Note, Pastel	12 100-sheet pads per pkg	115	PACKAGE
WP-604-YLW	1.5" x 2" Self-sticking Note, Yellow	12 100-sheet pads per pkg	126	PACKAGE
WP-701-BLU	Self-sticking Tape flags, 1" x 1.75" Blue	Blue, 50 flags per pad 2 pads / package	75	PACKAGE

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Item Code	Item Name	Description	Qty	Unit
WP-701-GRN	Self-sticking Tape flags, 1" x 1.75" Green	Green, 50 flags per pad 2 pads / package	69	PACKAGE
WP-701-PUR	Self-sticking Tape flags, 1" x 1.75" Purple	Purple, 50 flags per pad 2 pads / package	93	PACKAGE
WP-701-RED	Self-sticking Tape flags, 1" x 1.75" Red	Red, 50 flags per pad 2 pads / package	94	PACKAGE
WP-701-YLW	Self-sticking Tape flags, 1" x 1.75" Yellow	Yellow, 50 flags per pad 2 pads / package	101	PACKAGE
WP-702-SHASST	Self-sticking "Sign Here" Arrow flags Asst. colors	.5" wide, 30 flags per color, 4 colors per pkg.	40	PACKAGE
WP-702-SHYLW	Self-sticking "Sign Here" Tape flags Yellow	1" wide, 100 flags/package	22	PACKAGE
WP-703-ASST	Self-sticking flags w printed arrow in dispenser, .5" wide	Asst. colors, 24 flags per color, 4 colors per pkg	14	PACKAGE
WP-801	Marble Cover Composition Notebooks	Wide Ruled, 9-3/4" x 7-1/2", 200 pages (100 sheets)	4935	Each
WP-802-CR	Loose Notebook Filler Paper, College-Ruled	8"x10.5", 3-hole punched, 200 sheets/pkg	51	PACKAGE
WP-802-WR	Loose Notebook Filler Paper, Wide-Ruled	8"x10.5", 3-hole punched, 200 sheets/pkg	1080	PACKAGE
WP-901	Teacher Class Record Books - Any Brand	6-8 week period	256	Each
WP-902	Teacher Lesson Plan Books - Any Brand	6 period per day	274	Each
LM-101-251	Laminating Film 1.5 mil, 25" x 500', 1" core	2 rolls per box	187	BOX
LM-101-271	Laminating Film 1.5 mil, 27" x 500', 1" core	2 rolls per box	107	BOX
AR-101-BLK	Art Paper 36" x 1000' roll Black	Minimum 35 # Black	61	ROLL
AR-101-BRN	Art Paper 36" x 1000' roll Brown	Minimum 35 # Brown	37	ROLL
AR-101-DBL	Art Paper 36" x 1000' roll Dark Blue	Minimum 35 # Dark Blue	33	ROLL
AR-101-GRN	Art Paper 36" x 1000' roll Green	Minimum 35 # Green	35	ROLL
AR-101-LBL	Art Paper 36" x 1000' roll Light Blue	Minimum 35 # Light Blue	40	ROLL
AR-101-ORN	Art Paper 36" x 1000' roll Orange	Minimum 35 # Orange	31	ROLL
AR-101-PNK	Art Paper 36" x 1000' roll Pink	Minimum 35 # Pink	21	ROLL
AR-101-PUR	Art Paper 36" x 1000' roll Purple	Minimum 35 # Purple	20	ROLL
AR-101-RED	Art Paper 36" x 1000' roll Red	Minimum 35 # Red	36	ROLL
AR-101-WHT	Art Paper 36" x 1000' roll White	Minimum 35 # White	73	ROLL
AR-101-YLW	Art Paper 36" x 1000' roll Yellow	Minimum 35 # Yellow	28	ROLL
AR-201-18	Butcher Paper 18" x 1000' White	Minimum 40#	2	ROLL
AR-201-24	Butcher Paper 24" x 1000' White	Minimum 40#	9	ROLL
AR-201-36	Butcher Paper 36" x 1000' White	Minimum 40#	23	ROLL
AR-202	Kraft Paper, 36"x1000' Brown	Minimum 50#	6	ROLL
AR-301-W12	White Drawing Paper, 12" x 18"	Minimum 50#, 500 sheets per package, 4 pkg per case	10	CASE
AR-301-W9	White Drawing Paper, 9" x 12"	Minimum 50#, 500 sheets per package, 8 pkg per case	7	CASE
AR-302-M12	Manila Drawing Paper 12"x18"	Minimum 50#, 500 sheets per package, 4 pkg per case	15	CASE
AR-302-M9	Manila Drawing Paper 9"x12"	Minimum 50#, 500 sheets per package, 8 pkg per case	11	CASE
AR-409-AST	Heavywt Const. paper, Acid Free, 50% recycled Asst Colors	Asst. Colors 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	22	CASE
AR-409-BLK	Heavywt Construction paper, Acid Free, 50% recycled Black	Black 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	12	CASE
AR-409-BLU	Heavywt Construction paper, Acid Free, 50% recycled Blue	Blue 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	15	CASE
AR-409-BRN	Heavywt Construction paper, Acid Free, 50% recycled Brown	Brown 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	13	CASE
AR-409-DBL	Heavywt Construction paper, Acid Free, 50% recycled Dark Blue	Dark Blue 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	8	CASE
AR-409-FRD	Heavywt Construction paper, Acid Free, 50% recycled Bright Red	Bright Red 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	15	CASE
AR-409-GRN	Heavywt Construction paper, Acid Free, 50% recycled Green	Green 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	16	CASE
AR-409-GRY	Heavywt Construction paper, Acid Free, 50% recycled Gray	Gray 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	10	CASE
AR-409-HPK	Heavywt Construction paper, Acid Free, 50% recycled Hot Pink	Hot Pink 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	11	CASE
AR-409-LBR	Heavywt Construction paper, Acid Free, 50% recycled Lt. Brown	Lt. Brown 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	14	CASE
AR-409-ORN	Heavywt Construction paper, Acid Free, 50% recycled Orange	Orange 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	13	CASE
AR-409-PUR	Heavywt Construction paper, Acid Free, 50% recycled Purple	Purple 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	12	CASE
AR-409-RED	Heavywt Construction paper, Acid Free, 50% recycled Light Red	Light Red 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	5	CASE

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Item Code	Item Name	Description	Qty	Unit
AR-409-WHT	Heavywt Construction paper, Acid Free, 50% recycled White	White 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	49	CASE
AR-409-YLW	Heavywt Construction paper, Acid Free, 50% recycled Yellow	Yellow 9" x 12" 76# 50 sheets/pkg. 50 pkgs/case	15	CASE
AR-412-BLG	Heavywt Construction paper, Acid Free, 50% recycled Turquoise	Turquoise 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	9	CASE
AR-412-BLK	Heavywt Construction paper, Acid Free, 50% recycled Black	Black 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	9	CASE
AR-412-DRD	Heavywt Construction paper, Acid Free, 50% recycled Deep Red	Deep Red 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	1	CASE
AR-412-FRD	Heavywt Construction paper, Acid Free, 50% recycled Bright Red	Bright Red 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	1	CASE
AR-412-GRG	Heavywt Construction paper, Acid Free, 50% recycled Grass Green	Grass Green 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	3	CASE
AR-412-LGL	Heavywt Construction paper, Acid Free, 50% recycled Light Blue	Lt. Blue 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	6	CASE
AR-412-LGR	Heavywt Construction paper, Acid Free, 50% recycled Lt. Green	Lt. Green 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	3	CASE
AR-412-LIL	Heavywt Construction paper, Acid Free, 50% recycled Lilac	Lilac 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	3	CASE
AR-412-PNK	Heavywt Construction paper, Acid Free, 50% recycled Pink	Pink 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	3	CASE
AR-412-WHT	Heavywt Construction paper, Acid Free, 50% recycled White	White 12" x 18" 76# 50 sheets / pkg. 25 pkgs/case	4	CASE
AR-501-AST	Poster Board 22" x 28" Asst. Colors	Asst. colors 25 shts. Per box 4 ply	146	BOX
AR-501-WHT	Poster Board 22" x 28" White	White 4 ply 100 sheets per box	170	BOX
AR-601-M12	Tag Board Manila 12" x 18" - Heavy weight	100 sheets per package	30	PACKAGE
AR-601-M9	Tag Board Manila 9" x 12" - Heavy weight	100 sheets per package	26	PACKAGE
AR-601-W12	Tag Board White 12" x 18" - Heavy weight	100 sheets per package	54	PACKAGE
AR-601-W9	Tag Board White 9" x 12" - Heavy weight	100 sheets per package	53	PACKAGE
AR-602-SS	Sentence Strips Ruled, White	Pre cut 3" x 24" 100 per package	152	PACKAGE
AR-701-AST	Tempera Paint Liquid 16 oz. Jar Asst. Colors	12 jars per case Assorted Washable	60	CASE
AR-701-BLK	Tempera Paint Liquid 16 oz. Jar Black	12 jars per case Black Washable	11	CASE
AR-701-BLU	Tempera Paint Liquid 16 oz. Jar Blue	12 jars per case Blue Washable	9	CASE
AR-701-BRN	Tempera Paint Liquid 16 oz. Jar Brown	12 jars per case Brown Washable	6	CASE
AR-701-GRN	Tempera Paint Liquid 16 oz. Jar Green	12 jars per case Green Washable	6	CASE
AR-701-ORN	Tempera Paint Liquid 16 oz. Jar Orange	12 jars per case Orange Washable	5	CASE
AR-701-PUR	Tempera Paint Liquid 16 oz. Jar Purple	12 jars per case Purple Washable	3	CASE
AR-701-RED	Tempera Paint Liquid 16 oz. Jar Red	12 jars per case Red Washable	10	CASE
AR-701-WHT	Tempera Paint Liquid 16 oz. Jar White	12 jars per case White Washable	8	CASE
AR-701-YLW	Tempera Paint Liquid 16 oz. Jar Yellow	12 jars per case Yellow Washable	7	CASE
AR-702-AST	Acrylic Paint - 8 oz bottles in 6 colors		28	SET
AR-801	Adhesive Putty 2oz.		101	Each
AR-802	School Glue, Washable, Non-Toxic, 7.5 oz or better	7.5 oz or better	369	Each
AR-803-IND	Glue Sticks, .26 or .29 oz., Individual		331	Each
AR-803-PK	Glue Sticks, .26 or .29 oz., Package of 12		1337	PACKAGE
AR-804	Hot Glue Gun, Full Size, 40 watt	Dual Temperature	33	Each
AR-804-STK	Glue Gun Glue Sticks - All temperature, Clear	Approx. 4" x .45", 20-25 per package	144	PACKAGE
AR-805	Rubber cement 4 oz. Jar w/brush	12 PLASTIC JARS per case	18	CASE
AR-805-QT	Rubber cement	Quart size	2	Each
FR-101-LGBLK	Filing Cabinet, FIRE PROOF, 4 drawers w/locks, Legal, Black	31" deep LEGAL BLACK	1	Each
FR-101-LGPUT	Filing Cabinet, FIRE PROOF, 4 drawers w/locks, Legal, Putty	31" deep LEGAL PUTTY	1	Each
FR-201-LGBLK	Filing Cabinet, 4 drawers w/LOCKS, Legal, Black	Metal LEGAL SIZE Black	1	Each
FR-201-LGPUT	Filing Cabinet, 4 drawers w/LOCKS, Legal, Putty	Metal LEGAL SIZE Putty	1	Each
FR-201-LTBLK	Filing Cabinet, 4 drawers w/LOCKS, Letter, Black	Metal LETTER SIZE Black	3	Each
FR-201-LTPUT	Filing Cabinet, 4 drawers w/LOCKS, Letter, Putty	Metal LETTER SIZE Putty	3	Each
FR-301-120	Aluminum-Framed Dry-Erase Board	48" x 120", White Board, Silver Frame	1	Each
FR-301-144	Aluminum-Framed Dry-Erase Board	48" x 144", White Board, Silver Frame	1	Each

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FR-301-96	Aluminum-Framed Dry-Erase Board	48" x 96", White Board, Silver Frame	82	Each
FR-501-BUR	Teacher's Chair/Pneumatic Task Chair w/rollers, Burgundy	Adjustable padded seat & back	1	Each
FR-501-CHR	Teacher's Chair/Pneumatic Task Chair w/rollers, Charcoal	Adjustable padded seat & back	14	Each
FR-501-NAV	Teacher's Chair/Pneumatic Task Chair w/rollers, Navy	Adjustable padded seat & back	4	Each
FR-502	Adjustable Task Chair with Arms/Rollers, Black, Fabric or Mesh	Adjustable arm height, seat height, and back height/tilt, min. wei	17	Each
FR-601-OAK	Teacher's Desk 60" x 30"	Double Pedestal Oak/Putty	4	Each
FR-601-WAL	Teacher's Desk 60" x 30"	Double Pedestal Walnut/Black	2	Each
FR-701-14	Student Chair - 14" Navy/chrome	4 per carton	6	Carton
FR-701-16	Student Chair - 16" Navy/chrome	4 per carton	6	Carton
FR-701-18	Student Chair - 18" Navy/chrome	4 per carton	62	Carton
FR-801	Student Desk 4 legs Table top 18" x 24"	Oak top. W/ book box	21	Each
TC-201-MN	DVD-R, 4.7 GB, 16X, 120 mins.	100 count spindle	1	Spindle
TC-201-PL	DVD+R, 4.7GB 16X 120 mins.	100 count spindle	1	Spindle
TC-202	CD-R, 700MB, 52x, 80 mins	100 count spindle	2	Spindle
TC-203	CD/DVD jewel cases	100 per package	1	PACKAGE
TC-301-16G	Portable USB Flashdrive 16GB		157	Each
TC-301-32G	Portable USB Flashdrive 32GB		145	Each
TC-401	Computer Screen Wipes	Anti Static & Cleaner Tub container	182	Each
TC-501-9V	Alkaline 9V batteries, Minimum 5 year life	12 per pack	72	PACKAGE
TC-501-A2A	Alkaline AA batteries, Minimum 10 year life	24 per pack	491	PACKAGE
TC-501-A3A	Alkaline AAA batteries, Minimum 10 year life	24 per pack	572	PACKAGE
TC-501-AC	Alkaline C batteries, Minimum 10 year life	12 per pack	65	PACKAGE
TC-501-AD	Alkaline D batteries, Minimum 10 year life	12 per pack	62	PACKAGE
TC-501-L2A	Lithium AA batteries	8 per pack	76	PACKAGE
TC-501-L3A	Lithium AAA batteries	8 per pack	53	PACKAGE
TC-502	357 Button Cell Battery, 1.5 volt	1 each	35	Each
TC-602-100	Graphing Calculator - B & W display, ability to utilize images	Free upgrades on operating system & software	23	Each
TC-604-100	Graphing Calculator - Financial & Statistical Functions, B & W Disp	Free upgrades on operating system & software	6	Each
NR-101-AST	Adhesive Bandages, Assorted Sizes	Minimum 100 per pack	160	PACKAGE
NR-101-LF	Adhesive Bandages, 3/4"x3", Latex-Free	100 per box LATEX - FREE	199	BOX
NR-102-EW2	Elastic Wraps 2" X 5yd	6 per box	36	BOX
NR-102-EW4	Elastic Wraps 4" X 5yd	10 per box	42	BOX
NR-201-NST	Gauze Sponge, Non Sterile, 3"x3"	200 per pack	37	PACKAGE
NR-201-ST	Gauze Sponge, Sterile, 3"x3"	100 per pack	8	PACKAGE
NR-301-NST	Cotton Ball, Non Sterile	2000 per box	10	BOX
NR-301-ST	Cotton Ball, Sterile	130 per box	4	BOX
NR-302	Cotton-Tipped Applicators, 6"	100 per pack	53	BOX
NR-303	Alcohol Prep pads, individually wrapped	Individually wrapped 100 per box	88	BOX
NR-401	Tongue Depressors 6"	100 per box	24	BOX
NR-501	Hydrogen Peroxide	16 oz. bottle	40	BOTTLE
NR-601-GEN	Triple Antibiotic Ointment - individual packets	.25 oz. 144 per box	71	BOX
NR-701	Snellen Eye Chart Standard		6	Each
NR-703	Sharps Container Gal.		6	Each
NR-801	Medical Exam Table Paper, Smooth, 18"x225'	White, Smooth Finish, 12 rolls per case	1	CASE
NR-901	Reusable hot/cold pack 4"x6"	Reusable, latex-free, 12/package	61	CASE
JN-101-GAL	Double Zipper Storage Bags, 1.75 mil, Gallon Size	Plastic, 1 gallon, Clear 250 per box	100	BOX

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Item Code	Item Name	Description	Qty	Unit
JN-101-QT	Double Zipper Storage Bags, 1.75 mil, Quart Size	Plastic, 1 quart, Clear 500 per box	92	BOX
JN-101-SDW	Interlocking Zipper Storage Bags, 1.2 mil, Sandwich Size	Plastic, sandwich, clear 500 per box	41	BOX
JN-101-SNK	Interlocking Zipper Storage Bags, 1.2 mil, Snack Size	Plastic, Snack Size, Clear, 100 per box	51	BOX
JN-102-B35	Non-perforated Paper Towel Rolls, Brown, 350'	Brown 8" x 350' rolls 12 rolls per case	309	CASE
JN-102-B80	Non-perforated Paper Towel Rolls, Brown, 800'	Brown 8" x 800' rolls 6 rolls per case	101	CASE
JN-102-W35	Non-perforated Paper Towel Rolls, White, 350'	White 8" x 350' rolls 12 rolls per case	77	CASE
JN-102-W80	Non-perforated Paper Towel Rolls, White, 800'	White 8" x 800' rolls 6 rolls per case	26	CASE
JN-103	Perforated Household Roll Paper Towels, Strong, Absorbent	11" x 10'4" white 80 shts/roll 20 rolls/case	114	CASE
JN-104-MFB	Multi Fold Paper Towels Brown	9.5" x 9.5", 4000 per case	52	CASE
JN-104-MFW	Multi Fold Paper Towels White	9.5" x 9.5", 4000 per case	81	CASE
JN-104-SFN	Single Fold Paper Towels	Natural 9.5" x 9.5", 4000 per case	1	CASE
JN-105	Single Roll Toilet Tissue Septic System Safe	500 sheets per roll 2 ply wrapped - 96 rolls/case	109	CASE
JN-105-JR	Jumbo Roll Toilet Tissue Septic System Safe, 9" dispenser	2-ply, Minimum 750' roll, 12 rolls/case	176	CASE
JN-106	Facial Tissue, 2 ply, appx. 8"x8"	100 sheets per box, 30 boxes/case	297	CASE
JN-107	Paper Disposable Wiper, 1/4 fold, min. 12"x12"	90 wipes/pack, 12 packs per case	3	CASE
JN-201	Hand Sanitizer Gel with Pump, 2 liter	4 bottles with pump per case	42	CASE
JN-202-FM	Foaming Hand Soap	1 gallon refill 4 gallons per case	16	CASE
JN-202-LQ	Liquid Hand Soap	1 gallon refill 4 gal. per case	6	CASE
JN-203	Waterless Hand Cleaner (for grease/tar removal)	22 oz tube, 12 tubes/case	3	CASE
JN-204	Scented Urinal Screens	12 per box	72	BOX
JN-205-NA	Non-Acid Toilet Bowl Cleaner	32 oz. Plastic bottle liquid 12 qts./ case	53	CASE
JN-205-SPT	Mild Acid Toilet Bowl/Urinal Cleaner (9% HCl)	1 qt. bottle, 12 bottles/case	33	CASE
JN-206	Metered Air Freshener Concentrate Refill	7 oz. Can, 12 cans/case	5	CASE
JN-207	Scented Granular Vomit Absorber	Minimum 12 oz can, 12 cans/case	28	CASE
JN-208	Foaming Disinfectant Bathroom Cleaner	Minimum 20 oz can, 12 cans/case	44	CASE
JN-209	Germicidal Bleach 8.25%	121 oz bottle, 3 bottles/case	39	CASE
JN-210-BL	Disinfecting Wipes	Minimum 75 wipes per tub, 6 tubs per case	514	CASE
JN-210-HP	Hydrogen Peroxide Wipes - approx. 100 wipes per tub	Specify number of wipes per tub	71	Each
JN-211	Powdered Cleanser	21 oz. can, 24 cans/case	7	CASE
JN-212-AER	Spray Disinfectant Areosol	19 oz. cans, 12 cans/case	80	CASE
JN-212-SPT	Neutral Disinfectant Cleaner	Neutral 4 gal per case	21	CASE
JN-213	All Purpose Spray Cleaner	32 oz. Bottles 12 PER CASE	31	CASE
JN-214	Glass Cleaner	Aerosol 19 Ounces/ 12 cans per case	36	CASE
JN-215	Window Cleaner ready to use	1 gallon plastic container 4 per case	15	CASE
JN-216	Whiteboard/Dry Erase Board Cleaner Gallon	1 gallon container	26	Each
JN-217	Chalkboard Cleaner Aerosol Spray	18 oz. or better, 12 cans per case	8	CASE
JN-218	Chewing Gum Remover Aerosol Spray	7 oz. or better, 12 cans per case	4	CASE
JN-401	Furniture Polish Lemon	Minimum 12.5 Oz. Cans, 12 per case	20	CASE
JN-402	Microfiber Dust/Cleaning Cloth - 16"x16"	12 per case	129	CASE
JN-403	Angle Broom	Light weight Plastic Bristle	75	Each
JN-404	Mop Handles Quick Change type	for saddle type mop heads 12 per case	7	CASE
JN-405-SF	Mop head Screw on type (Stayflat)	16" cotton Reusable 12 per case	2	CASE
JN-406-N16	Mop Head Saddle Type Non Woven Rayon #16	#16 (case of 12)	12	CASE
JN-406-N24	Mop Head Saddle Type Non Woven Rayon #24	#24 (Case of 12)	37	CASE
JN-406-W16	Mop head Saddle type Woven Cut End 16 oz.	16 oz. Rayon NOT #16 (Case of 12)	6	CASE
JN-406-W24	Mop head Saddle type Woven Cut End 24 oz.	24 oz. Rayon NOT #24 (Case of 12)	7	CASE

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JN-407-C24	Dust mop head Cotton 24"x5' frame	NOT DISPOSABLE Sold in case lots of 12	13	CASE
JN-407-C36	Dust Mop head Cotton 36"x5' frame	NOT DISPOSABLE Sold in case lots of 12	11	CASE
JN-407-C48	Dust Mop head Cotton 48"x5' frame	NOT DISPOSABLE Sold in case lots of 12	1	CASE
JN-408-M24	Dust mop head Microfiber 24"x5' frame	NOT DISPOSABLE Sold in case lots of 12	2	CASE
JN-408-M36	Dust Mop head Microfiber 36"x5' frame	NOT DISPOSABLE Sold in case lots of 12	3	CASE
JN-408-M48	Dust Mop head Microfiber 48"x5' frame	NOT DISPOSABLE Sold in case lots of 12	3	CASE
JN-409-BAG	Vacuum Cleaner Replacement Bag for Single Motor Vacuum	10 bags per package	13	PACKAGE
JN-409-VAC	Single Motor Upright Vacuum Cleaner	12" working width	1	Each
JN-410-BAG	Vacuum Cleaner Replacement Bag for Two Motor Vacuum	10 bags per package	31	PACKAGE
JN-410-VAC	Two Motor Upright Commercial Vacuum Cleaner	14" working width	8	Each
JN-411	Carpet Extractor Cleaning Solution	1 gallon, 4 gallon/case	9	CASE
JN-412-GEN	High Gloss Floor Wax	5 gallon can 22% solids	8	CAN
JN-413	Spray Buff	1 gallon containers 4 gallons per case	1	CASE
JN-414-RED	Red Buffer Pads 20"	5 per box	20	BOX
JN-501-LLG	Powder free Latex gloves - Large	Large, 100 per box	113	BOX
JN-501-LMD	Powder free Latex gloves - Medium	Medium, 100 per box	153	BOX
JN-501-LSM	Powder free Latex gloves - Small	Small, 100 per box	237	BOX
JN-501-LXL	Powder free Latex gloves - X-Large	X-Large, 100 per box	25	BOX
JN-502-PFL	Vinyl gloves Powder Free - Large	Large, 100 per box	119	BOX
JN-502-PFM	Vinyl gloves Powder Free - Medium	Medium, 100 per box	170	BOX
JN-502-PFS	Vinyl gloves Powder Free - Small	Small, 100 per box	22	BOX
JN-502-PFX	Vinyl gloves Powder Free - X-Large	X-Large, 100 per box	39	BOX
JN-502-VLG	Vinyl gloves - Large	Large, 100 per box	16	BOX
JN-502-VMD	Vinyl gloves - Medium	Medium, 100 per box	10	BOX
JN-502-VSM	Vinyl gloves - Small	Small, 100 per box	5	BOX
JN-502-VXL	Vinyl gloves - X-Large	X-Large, 100 per box	6	BOX
MN-103	Wasp and Hornet Spray Killer, Min 15 oz cans	12 cans per case	18	CASE
MN-104	Lime remover, 1 gallon bottle	4 bottles per case	1	CASE
MN-105	De-Icer Sidewalk, Non-Corrosive	50 lb. Box or Bag, MUST DELIVER IN JULY	16	BAG
MN-105-SPR	Spray De-Icer, 11 oz. can	12 cans per case	6	CASE
MN-109-10	3 prong Extension Cord	10 foot for computer room use	55	Each
MN-109-100	Heavy Duty Extension Cord, 100 ft.	Heavy Duty 100 ft.	18	Each
MN-109-50	Heavy Duty Extension Cord, 50 ft.	Heavy Duty 50 ft.	25	Each
MN-110	Multi Outlet Power Surge Protector	6 outlets grounded 3 foot cord	113	Each
MN-111	Single Edge Razor Blades	100 per box	9	BOX
MN-201-CAN32	32 Gallon Round Trash Receptacle with reinforced base	Gray Plastic	27	Each
MN-201-TOP32	Snap-on Funnel Top for 32 Gallon Round Trash Receptacle	Gray Plastic	5	Each
MN-202-CAN10	Rectangular Trash Receptacle 10.25 Gallon	Black or Gray Plastic	13	Each
MN-203-12	Trash Bags, Min. 16 Gallon capacity, high density - min. 6 mic, 24"	Clear/Natural, 1000 bags/box	73	Each
MN-203-40	Trash Bags, Min. 40 Gallon capacity, low density - min. 1.2 mil, 40"	Black, 100 bags/box	75	Each
MN-501-T848	LED T8 Bypass Tubes, 48"	Minimum: 2000 lumens, case of 10	16	Each
MN-501-T896	LED T8 Bypass Tubes, 96"	Minimum: 2000 lumens, Case of 10	4	Each
WR-314-BLK	Retractable Gel Ink Pen w/Needle Tip, Black	Fine point, .5 mm, Black Ink, 12 pens/box	10	BOX
WR-314-BLU	Retractable Gel Ink Pen w/Needle Tip, Blue	Fine point, .5mm, Blue Ink, 12 pens/box	5	BOX
WR-314-RED	Retractable Gel Ink Pen w/Needle Tip, Red	Fine point, .5mm, Red Ink, 12 pens/box	7	BOX